

**ARKANSAS STATE POLICE (ASP)
NEW CONCEALED HANDGUN CARRY LICENSE (CHCL) U.S. ARMED FORCES VETERAN
OR CURRENTLY SERVING APPLICATION INFORMATION**

PLEASE PRINT/FILL OUT APPLICATION FROM ASP WEBSITE:

<https://www.dps.arkansas.gov/law-enforcement/arkansas-state-police/services-programs/concealed-handgun-carry-licensing/>

Paper applications must be completed in ink, however typewritten applications are preferred. **Incomplete or Illegible documents could lead to denial of the application.** Additionally, giving false, inaccurate or incomplete information on the application packet could result in license denial and/or criminal charges.

The applicant for an Arkansas Concealed Handgun Carry License must submit the following items to the ASP:

- 1) A properly completed training certificate from a firearms safety instructor who is registered with the ASP. The application must be received by this office or completed on-line within six (6) months of the training date. Timely receipt from the six (6) month training date is determined by the date ASP received it.
- 2) A properly completed Arkansas Concealed Handgun Carry License Application form (preferably on-line) indicating **U.S. Armed Forces veteran or currently serving**. Please make a copy of the application for your records. You will receive a confirmation/authorization number for your records if you apply on-line. If you choose to mail-in your application, the application form can be obtained from your instructor.
- 3) The following fees apply: **U.S. Armed Forces veteran or currently serving** - application background fee **\$37.00***
* A transaction fee will be charged by INA for on-line credit card payments.

You can pay on-line or in person at ASP Headquarters in Little Rock with a credit card. If you mail in your application, you may send a check or money order payable to ARKANSAS STATE POLICE. **Do not send cash. All fees are NON-REFUNDABLE.**

- 4) Applicants are also responsible for obtaining a complete, classifiable set of fingerprints through livescan submission by a livescan operator. It is strongly suggested that fingerprinting be accomplished by a trained fingerprint technician, either through your local law enforcement agency or a private fingerprinting business from the listing of livescan operators. We will provide the fingerprint submission form after the application, training certificate, and fees are sent into our office (see below).
- 5) Copy of DD214/similar document or valid military identification card.

Submit application by mail to: **Arkansas State Police, ATTN: CHCL Section, 1 State Police Plaza Drive, Little Rock, AR 72209.** You may also deliver your application packet to Arkansas State Police Headquarters at Interstate 30 and Geyer Springs Road (Exit 133) Little Rock.

- 6) Once the application is received and payment is verified, a fingerprint submission form will be sent to the applicant. Take the form (with confirmation number and name) to a fingerprint livescan operator. The livescan operator will then electronically send your fingerprint scans to the AFIS section. Then e-mail, fax or mail a copy of the fingerprint submission form back to our office.

** YOUR FIREARMS SAFETY INSTRUCTOR MAY ASSIST YOU WITH QUESTIONS
ABOUT THE APPLICATION PROCESS OR YOU CAN E-MAIL ANY QUESTIONS TO
CHCLINFO@ASP.ARKANSAS.GOV

Revised January 1, 2025