



ARKANSAS HUMAN TRAFFICKING COUNCIL

I. LAW ENFORCEMENT REACTIVE PROCEDURE – ADULT

1. Initial HT indicators are detected by a Law Enforcement Officer (LEO) during routine encounter.
2. The LEO should attempt to separate the potential victim from others (e.g., place parties in separate vehicles).
3. The LEO should use a victim-centered, trauma-informed HT pre-screening tool (HT indicator card) to further determine whether trafficking may be occurring or has occurred. **Do not directly ask the adult the questions on the indicator card. It is not a questionnaire.**
 - (a) If time permits, and the LEO needs additional assistance, the LEO will contact the designated ASP HT Company Special Agent or local HT Task Force member before deciding whether to detain or release subject(s) from encounter. The ASP HT Company Special Agent or HT Task Force member is responsible for contacting the ASP Human Trafficking Coordinator.
 - (b) If it is determined that the adult is a victim of HT, the LEO shall immediately assess the needs of the victim, including safe removal from the trafficker(s), food, medical attention, clothing, shelter, and/or other needs. The LEO will coordinate with the services coordinator or victim service providers to address victim needs.
4. If the victim(s) does/do not need immediate assistance, the LEO should contact HT Navigator employed by the Arkansas Department of Human Services or a local victim/survivor advocate as close as possible to first contact with potential victims to ensure appropriate services are offered.
5. Investigative and operational reports by sworn AHTC LE Task Force members participating on the LE Task Force will be prepared in writing, promptly, accurately, thoroughly, completely, and legibly, on their respective agency's standard reporting forms. Any departure from this provision due to unusual or exigent circumstances shall be documented in the relevant case file. The LEO should indicate potential victim's apparent level of willingness to talk to investigators.
 - (a) The LEO should document all details of the encounter, including identification documents, vehicle description, addresses, and contact information for each individual involved.
 - (b) The LEO, ASP HT Special Agent, or task force member will determine whether or not potential victims should be asked to come in for an interview and additional screening.
 - (c) The LEO, ASP HT Special Agent, or task force member shall conduct the interview(s) and HT screening.

6. The dedicated company ASP HT Special Agent or task force member should coordinate and collaborate with the LEO to determine if the case will be investigated by local LEA or AHTC LE Task Forces.
7. The CAC may be used for adult victims with a cognitive or development delay.
8. The LEO should contact NGOs in their area. NGOs provide a multitude of services for victims of human trafficking. Contact the Arkansas HT Coordinator for assistance in identifying NGOs in the area. NGOs assisting in the investigations are crucial to the successful recovery of victims and prosecutions of traffickers and buyers.
9. If the victim is a foreign national:
 - (a) follow the above protocol;
 - (b) secure a qualified neutral interpreter/translation if needed;
 - (c) run names through NEED NAME (BLOC) or El Paso Intelligence Center (EPIC). If the LEA does not have these capabilities, contact the ASP LE Task Force Special Agent assigned to that respective company;
 - (d) refer victim to Office of Refugee Resettlement; and
 - (e) Law Enforcement request Continued Presence (CP) status or provide CP status or provide documentation to support CP or other immigration assistance.

II. ADULT CASE FLOW CHART

AR Human Trafficking Case Flow Chart Adult

