



## Minutes of the Arkansas Crime Information Center Supervisory Board - Friday, June 7, 2024

David Eberdt Training Center: In-person and TEAMS

**Board Members present:** Lieutenant Lloyd White, Chair; Sheriff Ron Nichols, Vice Chair; Colonel and DPS Cabinet Secretary Mike Hagar; Wayne Bewley; Matthew Durrett; Mr. Dan Harness; Howard Heffington; Nathan McCarroll; Judge Melanie Martin; Nicki Nicolo; Dexter Payne; Debbie Wise

**Also attending** – Jeff Long, Director; Rick Stallings, Administrator of Operations; Lesa Winston, Administrator of Repository; Allen Fitzgerald, DPS Chief Information Officer; Sheriff Tim Nichols, Drew County Sheriff's Office; Marc Arnold, ACIC; Lajunda Bean, ACIC; Sarah Cole, ACIC; Sammy Hugen, ACIC; Kristian Lanes, ACIC; Jennifer Locke, ACIC; Cindy Murphy, ASP; Rhonda Ratterree, ACIC; Kara Rice, ACIC; Paula Stitz, ACIC; Ralph Ward, ACIC; Tiffanie Ward, ACIC; Bailey Wyatt, ACIC

### **Call to Order:**

Lt. Lloyd White called the meeting to order at 10:05 am.

### **Approval of Previous Minutes: March 1, 2024:**

**Motion to Approve:** Sheriff Ron Nichols

**Seconded by:** Mr. Wayne Bewley

**Voting:** Unanimous

### **ACIC Division Reports:**

#### **Operations:**

*Rick Stallings:*

#### **Requests for Workstation Applications:**

- ❖ ***4<sup>th</sup> Judicial Circuit Court Division 4:*** Full Access (No issues, Recommends approval)
- ❖ ***Alpena Police Department:*** MDT (No issues, Recommends approval)
- ❖ ***Drew County Sheriff's Office:*** MDT (No issues, Recommends approval)
- ❖ ***Hampton Police Department:*** Limited Access (No issues, Recommends approval)
- ❖ ***Lead Hill Police Department:*** Limited Access (No issues, Recommends approval)
- ❖ ***Ouachita Baptist University Police Department:*** Limited Access (No issues, Recommends approval)
- ❖ ***Pottsville Police Department:*** Limited Access (No issues, Recommends approval)

**Approve Applications for: 4<sup>th</sup> Judicial Circuit Court Division 4, Alpena Police Department, Drew County Sheriff's Office, Hampton Police Department, Lead Hill Police Department, Ouachita Baptist University Police Department and Pottsville Police Department**

**Motion to Approve:** Sheriff Ron Nichols

**Seconded by:** Mr. Wayne Bewley

**Voting: Unanimous**

*Rick Stallings:*

- Configured 149 workstations; 39 were messenger workstations and 110 Mobile Data Terminals
- 10 workstation or server removals
- 7 applications for direct access
- 2390 Messenger access points and 8666 mobile access points. Totaling 11,056 access points
- Processed 6 ORI requests; 5 were assigned, 1 reactivated
- Processed 2,026 hot files and 423 owner/lien holder requests in the last 3 months
- Completed 37 system audits, 30 CJIS IT audits, and 1 re-audit in the last 3 months
- 502 active missing persons in Arkansas on the website
- 780 tokens issued in the last 3 months.
- 180 offline searches
- 96 unidentified persons
- 8,120 tokens issued currently
- 68,050,640 total number of transactions processed this year

*Rick Stallings:*

- ACIC Training Policy Update- Basic Class Online Course (basic online 4 Modules)
- 30-Day Rule- User must be Basic certified 30 days before advancing.
- 90-Day Rule- must have supervised (by an advanced user) on-the-job training for 90 days before being assigned Advanced Privileges.
- 365-Day Rule- a user that has expired more than 365 days, will be required to repeat the training process from the beginning, at the Security Test level
- Advanced Level Training- 3-day class, testing at the end of each day
- Sex Offender Registry Training

**Approval of ACIC Training Policy update**

**Motion to Approve:** Sheriff Ron Nichols

**Seconded by:** Ms. Nicki Nicolo

**Voting: Unanimous**

*Jennifer Locke:*

- Statistics for March, April and May 2024
- Certified 2621 users during the quarter with CJIS Online Security Training with a 98.7% pass rate.
- Certified 24,356 vendors across the nation with a 99.0% pass rate.
- Basic online training:
  - Module 1 Basic Testing 840 users tested, 87.5% pass rate
  - Module 2 Basic Testing 1150 users tested, 63.7%
  - Module 3 Basic Testing 1023 users tested, 70.5%
  - Module 4 Basic Testing 1288 users tested, 55.9%
- 1117 users took the Basic Refresher, with an 88.4% pass rate.
- Advanced training (New Testing Methods):
  - Day 1- 103 users tested with a 100% pass rate
  - Day 2- 102 users tested with a 100% pass rate
  - Day 3- 103 users tested with a 100.0% pass rate
- 241 advanced users recertified, with a 84.6% pass rate.

- Training Emails:
  - March – 787
  - April – 868
  - May – 824
  - **Totalling 2,479** emails for this quarter

*Director Dexter Payne: “On the Basic online training, on the test, for the people who have taken it multiple times, is the passing rate based on the first time?”*

*Jennifer Locke: “The passing rate is a ratio between how many took it (the test) and how many failed it.”*

- VINE had 124,708 new registrations.
- Delivered 458,478 VINE Notifications
  - 62,432 by phone
  - 243,760 by text
  - 152,236 by email
- JusticeXchange had 140,979 law enforcement searches.
- Investigators placed 24,934 watches; this yielded 4,961 hits on those watches.
- 6,770 DL photos viewed
- AlertXpress utilized 60 times during this quarter
- 39,797 actual logins to JX
- Pseudoephedrine purchases 44,906
- NPLeX blocked 2,260 attempts to buy pseudoephedrine (6,423 grams).
- Placed 100 watches with 0 hits
- Metal Theft Tracking Program reported 117,336 tickets of 230,864 items scrapped.
- 5,716 of those tickets yielded a hit on reported stolen items.
- What’s new in Training; Victoria Phillips started working in the department on March 1<sup>st</sup> from the criminal history division.
- LTI (Learning, Transfer, Impact) class is June 17-21, 2024

*Ralph Ward:*

- Current NIBRS program status: there are 388 agencies cleared to request & report.
- 13 agencies’ vendors are testing to certify the records management system
- 2023 crime statistics will be posted this month
- All 55 state parks have been added to NIBRS testing
- Processed crime statistics for notable agencies; Administrative Office of the Courts, FBI CJIS National Center for Juvenile Justice, Perry County Sheriff’s Office, Sherwood PD, University of Arkansas- Little Rock, University of California Law- San Francisco, and University of Sait Thomas

### **Special Services:**

*Paula Stitz: Sex Offender Registry*

- New sex offender registry system was pushed out May 15<sup>th</sup>
- Involved local law enforcement on their wants and needs for the new system
- Created by ACIC and a local vendor, Mainstream Technologies
- Sex offender Stats: 19,596 registered sex offenders on the registry as of June 3, 2024
  - Compliant sex offenders: 8,586
  - Delinquent sex offenders: 2,094

- Incarcerated sex offenders: 3,846
- Out-of-state sex offenders: 4,505
- Address Unknown sex offenders: 140
- Deported sex offenders: 206
- Incapacitated: 136
- Out of USA- 83

*Lajunda Bean: Criminal History*

- March 2024 – May 2024 (Quarterly Workflow)
- Entered 26,596 records, verified 41,734 (19,541 Judgements verified, and 22,193 arrest submissions verified) 13,365 miscellaneous transactions. Totaling 81,695
- 17 governor pardons processed
- 186 mental commitment orders
- 1,348 orders to seal records
- Criminal History records entered: 26,596
- Criminal History records verified: 41,734
- Miscellaneous Criminal History transactions: 13,365
- Total Criminal History Transactions: 81,695
- Attended the Arkansas Circuit Courts annual meeting on March 26<sup>th</sup> – to explain the importance of arresting and sentencing submissions, to build a rapport with court clerks face-to-face and, to ensure clerks understood ACIC was here to assist in any way

**Directorial:**

*Director Jeff Long:*

- Meeting this afternoon.
- Everything seems to be in order with our budget

**Directors Report:**

- Forming better relationships and connections with shared services. Invited Allen Fitzgerald from Shared Services- IT Director for DPS
- 2 big systems we've been working on, AMF and the new sex offender system
- Relying more on Mainstream Technologies with the loss of key IT personnel
- DPS IT meeting with ACIC to discuss ACIC's needs or issues
- Getting IT personnel in the office more often

*Director Long: One of many, of my favorite people here, Kristian Lanes. I'd like to present her with her 20 years of service certificate.*

*Director Long: I have a letter for Ms. Cooley from someone that she helped. She's not here today. We always talk about customer service here, and it is so overwhelmingly strong here.*

*Lt. White: "Sheriff (Tim) would you like to address the board?"*

*Sheriff Tim Nichols: "I've been in law enforcement since 2007. I've dealt with many different people. Ms. Paula has helped me along my career with sex offender stuff. Rhonda Ratterree, anytime I've needed any one of those women, they always answer the phone. Thanks for what you said, director. You have a great staff and a great group of people, and I hope to get to know the rest of them years down the road."*

*Lt. White: "Any other business? Other than for me to be quiet?"*

**Adjournment: (11:05am)**

**Motion to Approve:** Sheriff Ron Nichols

**Seconded by:** Mr. Wayne Bewley

**Voting:** Unanimous

A handwritten signature in blue ink, appearing to be 'Ron Nichols', written over a horizontal line.

ACIC Director

Date: 8/27/2024