

**Concealed Handgun Carry License (CHCL)
Firearms Safety Training Instructor Application instructions**

Individuals interested in becoming a registered Concealed Handgun Carry License (CHCL) Firearms Safety Training Instructor with the Arkansas State Police:

Send the following information to be approved for testing:

1. A properly completed CHCL instructor registration application form (provided on ASP website);
2. Training certificate qualification(s) as outlined in ASP CHCL Rule 14.2;
3. Payment for State/National background checks - check or money order for **\$38.25**.

Once the application is received and payment is verified, a fingerprint submission form will be sent to the applicant. Take the form, with confirmation number, to a fingerprint livescan operator. The livescan operator will then electronically send your fingerprint scans to the AFIS section. Then a copy of the fingerprint submission form can be e-mailed (chclinfo@asp.arkansas.gov), faxed (501)-618-8555 or mailed back to our office.

Mail the information to:

Arkansas State Police
ATTN: CHCL
1 State Police Plaza Drive
Little Rock, AR 72209

Individuals approved for testing will be notified as to the testing time and date. All testing is conducted at Arkansas State Police Headquarters in Little Rock, Arkansas (I-30 at Geyer Springs Road, exit 133). The test will cover the Arkansas CHCL Law & Administrative Rules from the CHCL portion of the DPS/State Police webpage.

Individuals not approved for testing will be sent a letter stating reasons for non-acceptance.

Please E-mail questions to chclinfo@asp.arkansas.gov