

# 2025 ACIC Conference

## Vendor Registration Information

In order to best assist your organization, the following information is needed. We appreciate your participation in this important conference!

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Name of Attendee 1:** \_\_\_\_\_

Will they attend Meet & Greet Wednesday, October 1<sup>st</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Will they attend lunch Thursday, October 2<sup>nd</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Will they attend breakfast Friday, October 3<sup>rd</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

**Name of Attendee 2:** \_\_\_\_\_

Will they attend Meet & Greet Wednesday, October 1<sup>st</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Will they attend lunch Thursday, October 2<sup>nd</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Will they attend breakfast Friday, October 3<sup>rd</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Each booth is approximately 8' X 8' with a dressed folding table and two chairs. Set up will take place between 5 PM and 10 PM on Tuesday, September 30<sup>th</sup>, 2025 and between 8 AM and 12 PM on Wednesday, October 1<sup>st</sup>, 2025. Exhibits breakdown/dismantle should begin after breakfast on Friday, October 3<sup>rd</sup>, 2025.

**\*\*\* Please Check all that Apply\*\*\***

\_\_\_\_\_ **Booth Rental - \$675.00** (Includes registration and meals for **two** people)

\_\_\_\_\_ **Ad Placement in Agenda/Program**

\_\_\_\_\_ Half-Page Advertisement - **\$100**

\_\_\_\_\_ Full-Page Advertisement - **\$150**

\_\_\_\_\_ **Additional Registration(s) (\$200.00 per person)**

**Additional Attendee's Name:** \_\_\_\_\_

Will they attend Meet & Greet Wednesday, October 1<sup>st</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Will they attend lunch Thursday, October 2<sup>nd</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

Will they attend breakfast Friday, October 3<sup>rd</sup>? Yes \_\_\_\_\_ or No \_\_\_\_\_

\_\_\_\_\_ **TOTAL ACIC FEES DUE\***

\*Please Note: High-Speed Internet, Wireless Access and Telephone Line must be ordered directly through the Hotel before the event date. If order is placed at the conference, the prices may double.

***Interested in further supporting our conference by sponsoring an event?***

There are several opportunities to sponsor various conference events, including meals, breaks, entertainment, and more! For more information on sponsorship opportunities, contact ACIC via email at [ACIC.Conference@DPS.Arkansas.gov](mailto:ACIC.Conference@DPS.Arkansas.gov) or via phone at (501) 682-2222.

***Please mail the completed form along with your payment to:***

ACIC- DPS Fiscal  
#1 State Police Plaza  
Little Rock, AR 72209